

OUIF BOARD MEETING MINUTES
Sunday, August 16th at 12:15 PM

Present: Dianne Whitaker, Ron Corrado, Don Hatler, Vicki Sensiba, Walt Johnson, Kathi Gunn, Jean Stratton, Catharine Covert

1. CHALICE lit at 12:15
2. AGENDA: **Moved and adopted**
3. SECRETARY'S REPORT: **Moved and adopted**
4. TREASURER'S REPORT: **Moved and adopted**
Receipts Income year-to-date = \$51,113
Expenditures year-to-date = \$34,922
Current Assets = \$49,415
5. COORDINATOR'S REPORT: **Catharine**
A New rental fee for outdoor weddings – Moved and defeated unanimously
6. COMMITTEE REPORTS:
7. OTHER REPORTS:
A “Children’s Studio” cleaning proposal was moved and adopted. (See below)
8. OLD BUSINESS:
Committee for logos: **It was moved and adopted to use the previously-adopted logo with no verbiage.**
9. NEW BUSINESS
A Jean and Diane will organize the 2016 canvas, and this year’s Board retreat will be used to kick off the canvas. The annual meeting will be after service on 12/13. Pledges are to be in by 11/22

Dianne moved adjournment at 1:41 PM

Memo

To: OUUF Board of Directors

From: Barb Foulks, Children's Religious Exploration Coordinator

Date: August 14, 2015

Re: Children's Studio

At any point in time I can keep the rooms relatively organized. However, routine cleaning is an issue.

The Children's Studio does not get cleaned unless someone volunteers to clean it. With children in attendance every Sunday, and occasional meetings, we need to establish a regular cleaning schedule for the floor (sweep, vacuum, & mop), table surfaces, rugs, and toys.

I propose the following schedule to address most of the cleaning issues:

Weekly: Sweeping

Shaking out rugs by the door

Emptying trash

Cleaning table surfaces

Ensuring no trash is left in the play yard.

Bi-weekly: Damp mop & Vacuum.

Monthly: Disinfect (with 1/10 Bleach solution) and/or wipe clean toddler toys.

Jocelyn Andrew is interested in the position. Besides her volunteer time, I anticipate cleaning will take approximately 2 hours per month.

I propose we pay Jocelyn Andrews \$20.00 a month to conduct the above cleaning schedule.