

OUUF BOARD MEETING MINUTES
July 23, 2017

Present: Kathi Gunn, Jean Stratton, Ron Corrado, Sylvia Watkins-Castillo, Nick Dante, Elaine Webber (part of meeting), Catharine Covert (acting secretary)
Absent: Vicki Sensiba, Rose Prestipino
Guests: Bob Nuffer, Don Hatler

- 1. Chalice LIT at 9:25 AM, adjourned for Sunday service, reconvened at 11:40 AM.**
2. AGENDA: Moved, amended and adopted.
3. SECRETARY'S REPORT: only correction is to change the date of the meeting to June 25. Moved and adopted.
4. TREASURER'S REPORT: Moved and adopted. Key information and decision points:
 - a. Status Summary:
 - i. Overall we are still in "good shape," with income exceeding expectations and expenses lagging behind.
 - b. \$2000 has been moved to consistency fund.
 - c. Ameritrade Account
 - i. Jean has been unable to contact Mickie. She now has a new phone number and will follow-up with this.
 - d. Other Issues
 - i. Sylvia expressed her appreciation for Serena Mylchreest taking care of the treasurer's job while she was out of town.
 - ii. Processing payroll: TABLED UNTIL AUGUST
 - iii. Off-site (cloud) storage of financial records: TABLED
5. COORDINATORS REPORT:
 - e. Pattie Miles was hired for the social media editor position.
- 6. MOISTURE IN STUDIO AND PUMP HOUSE**
 - a. Discussion of pump house
 - i. What are the benefits and problems relating to the pump house?
 - ii. Requested input before a decision on repairs
 - iii. (Following the meeting Sylvia and Manuel Castillo emailed a report to the board. After reviewing the report the board decided to proceed with repairs and requested Catharine to contact Bob Pasco to proceed with repairs and insulation.)

- iv. no Marine dehumidifier at this time
- b. Kathi is to purchase a Marine dehumidifier for the studio. Reevaluate later to see if a second one is needed.

7. COMMITTEE REPORTS:

a. SUNDAY SERVICES COMMITTEE REPORT

- i. The committee recommends the board approve a higher level of potential reimbursement for travel expenses of speakers.
 - 1. The new travel reimbursement rate for speakers is the IRS mileage rate and any additional travel expenses, such as ferry and bridge tolls. Motion passed.
 - 2. The 2017 rate is 53.5 cents per mile.
 - 3. Bob Nuffer noted the committee would need to be cognizant of where the speakers are from when scheduling a new speaker.
- ii. Bridget Laflin has been underpaid by about \$40 a time. The committee recommends the fellowship reimburse Bridget Laflin for the difference for 2017 with a check for \$200 and correct her reimbursement for expenses in the future. Motion passed.

b. ADULT EDUCATION COORDINATOR

- i. Vivian Mulligan has found it difficult to get volunteers to coordinate TED Talks and she would like to continue offering two programs a month.
- ii. Motion approved to increase Vivian's hours by four to do two TED Talks a month.

c. CHILDREN'S RELIGIOUS EDUCATION DIRECTOR:

- i. Sarah Tucker contacted all families previously attending with children.
- ii. Sarah has accepted a full-time job with benefits at Red Lion. She is thinking it is too much for her to continue at OUUF. (Since then she has resigned with August 20 as her last day.)
- iii. The next step is to have a notice in the Weekly/Announcements requesting volunteers to form children's Re: committee (done)

d. MEMBERSHIP

- i. Carol Hess-Davis requested to be removed from the membership list. Motion approved.

- ii. Carol is also on the endowment committee. Since Carol's term ends in December the board chose to take no further action at this time.
 - e. PASTORAL CARE: how can OUUF best help our members and friends who are in financial need
 - i. Kathi suggested a "Need Box"
 - ii. Bob Nuffer as part of his pastoral care time would convene a small group to develop a resource list and other ideas. He will report the August meeting.
 - f. ENDOWMENT COMMITTEE
 - i. Proposal: The committee would like the board to contribute funds to the Endowment Fund.
 - ii. The finance committee will meet and discuss the proposal.
 - g. GROUNDS:
 - i. Proposal from Rose Prestipino and her partner, Lou. They will partner in watering, pruning, mulching, and general maintenance of our grounds for four hours every two weeks at \$25.00 per hour. If extra charges such as dumping fees at Lazy J at \$10.00 a dump or parts for hose hook ups are needed they will run it by Pat MacRobbie for an okay. Motion passed.
8. DISCUSSION OF WHEN TO HAVE THE BOARD MEETINGS
- a. The board agreed the 9 AM meeting does not give enough time to take care of the board business.
 - b. The board discussed alternatives (more feedback happened with follow-up email)
 - c. **The August meeting will be at noon on the fourth Sunday.**

OLD BUSINESS:

1. SIGNS AND BANNERS:

- a. FEATHER BANNERS-Miller Signs \$526 plus tax
 - i. A good quality nylon banner 8' x 2' = \$78 times 2 = \$156; the banner needs to be replaced at least once a year. Ron has a color book in his store to pick out our choice-light blue.
 - ii. Support for banner \$185 times 2 = \$370; these would last for a number of years.
 - iii. Plus cost to install the banners
 - iv. The board voted to have Catharine order two light blue banners, their supports and installation.
- b. REPORT FROM ELAINE ON SIGN OPTIONS

- i. The board talked briefly about electronic signs vs. monument signs..... Jean said we could talk online about what we would prefer and like it to say.
 - ii. At the August meeting, the board could vote on getting what we want and have Catharine order it.
- c. 2018 PLEDGE CAMPAIGN
Board suggested putting ad in the newsletter and in the Sunday bulletin. We will start there....there may be two members who aren't board members who would do the Pledge Campaign.

NEW BUSINESS:

1. CHILDREN'S RE COMMITTEE:

Jean spoke about the need for a new energized children's program. Any ideas on how to start? A few suggestions said to start with putting a notice in the bulletin that we are looking for people to be on the committee who care about the children's RE. Sarah has given us her 1month notice to leave, so we need to find someone to fill in temporarily.

2. We will find someone to replace Hilary in the short term. Jean told Sarah she would **lay off Gladys House by August 15th**. Since we have no kids right now on a regular basis, we won't need her help.

Adjourned at 12:10.