

OUIF BOARD MEETING MINUTES
August 27, 2017

Present: Jean Stratton, Ron Corrado, Vicki Sensiba, Sylvia Watkins-Castillo, Nick Dante, Rose Prestipino, Catharine Covert

Absent: Kathi Gunn, Elaine Webber

1. CHALICE LIT AT 12:02 p.m.
2. AGENDA: Moved and adopted.
3. SECRETARY'S REPORT: Moved and adopted.
4. TREASURER'S REPORT: Moved and adopted.
 - a. We currently have over \$85,000 in assets, and are in good financial shape.
 - b. Checks were reviewed and accepted.
5. FINANCIAL COMMITTEE REPORT: Discussed in conjunction with Treasurer's Report.

Key discussion and decision points:

 - a. Moved and adopted recommendation to put \$500/month in Building Fund once mortgage is paid off in October.
 - b. Jean, Sylvia, and Rose agreed to organize a mortgage burning ceremony.
 - c. Endowment Committee:
 - i. Pat Fletcher has resigned from the committee, leaving only Greg Sensiba and Don Hatler¹. Catharine will check with Don to see if he knows anyone else who might be interested in serving.
 - ii. All members will become signatories on Endowment Ameritrade account. No specific discussion about level/limits of committee authority.
 - iii. Ameritrade account will be internally renamed "Ameritrade (OUIF Endowment)."
 - d. Ministerial Fund:
 - i. Per agreement at time fund was established, donors need to be offered the option to have their money returned by the October.
 - ii. Sylvia has prepared letter to notify donors. Upon review, Board moved and adopted one change to letter. In addition to options to return money or have it moved to another existing fund, donors may opt to keep money indefinitely in Ministerial Fund.
 - iii. Letters need to go out soon, but no date was specifically established.
 - e. Compensation for LeRoy Davidson

¹ Since the meeting, there has been some confusion as to whether Pat has actually resigned.

- i. Moved and adopted to change LeRoy's pay from monthly to weekly. From this point forward, LeRoy will be paid \$100/week rather than \$400/month. This will increase his compensation from \$4800 to \$5200/year.
- ii. LeRoy will be given a "bonus" of \$400 to make up for the four "fifth Sundays" he has worked in 2017.
- f. Bank: Moved and adopted to move banking from First Federal to Sound Community. Sylvia will have discretion on timing.

6. COORDINATORS REPORT:

- a. Moved and adopted to spend \$40/month to have the studio cleaned.
- b. Thermostat:
 - i. Moved and adopted to spend approximately \$600 to have a wi-fi thermostat purchased and installed. (\$300 for thermostat; \$300 for installation.) Cost is an estimate.
 - ii. Ron will arrange for installation.
- c. Connecting Driveways:
 - i. A generous anonymous donor has offered \$7,000 toward paving to join the two driveways.
 - ii. Estimate from Lakeside is approximately \$10,000.
 - iii. Moved and adopted to spend the additional money necessary to undertake the work.
 - iv. Greg Sensiba will contact Lakeside to complete final arrangements.²
- d. Banners/Signage:
 - i. Nick Dante has generously offered to donate a specific sign identifying OUUF, to be dedicated to the memory of his late wife, Barbara Yelland.
 - ii. After discussion, it was agreed to proceed with the banners, which will remain in place at least until the sign is complete. Who will do the installation is yet to be resolved.
- e. Driveway Lights: Catharine will ask Dave Large to explore options for driveway lighting.
- f. 7th Annual UU Justice Summit: No volunteers to attend or coordinate.
- g. 2018 Training Possibility: Catharine will explore possibility of OUUF hosting a training day.

7. COMMITTEE REPORTS:

- a. Membership:
 - i. Moved and adopted to change Andrew Fransone from member to friend.
 - ii. Moved and adopted to add Linda Cherry as member.
- b. Sunday Services Committee: Distinguished Speaker Recommendation
 - i. Moved and adopted the recommendation to create an additional category for speakers, Distinguished Speaker. The Distinguished Speaker fee will be

² Since Board meeting, there has been email discussion about whether to proceed with project without clarifying water/drainage issue. Greg will discuss the issue with Lakeside before signing contract.

\$290. A speaker qualifies for the higher level if they have been speaking at OUUF for at least five years, and on average at least nine times a year. At this point Rev. Amanda Aikman and Joseph Bednarik qualify for this category.

- ii. The additional fee will be back-dated to take effect as of January, 2017.

8. OLD BUSINESS: Covered under “Coordinator’s Report.”

9. NEW BUSINESS

a. 2018 Pledge Campaign

- i. No one has volunteered to chair.
- ii. Jean, Sylvia, and Rose will work together on this.
- iii. Jean will write “solicitation letter,” which will go out in early to mid-September.

b. Low Numbers of Children:

- i. Jean is engaged in conversations with several of the mothers.
- ii. No discussion of hiring replacement for Hilary.

c. Review of Project Plan Developed at Retreat:

- i. Landscaping and Signage for Barr Road
 - 1. Ordering banners is in progress.
 - 2. No specific issues regarding landscaping.
- ii. Painting of Buildings –
 - 1. To be done after pump house repairs
 - 2. Jean will ask Joyce Estep and Grace Yelland to select a color. Board would like something in harmony with our design, but also something that will “pop.”
- iii. Pump House Repairs – Under way
- iv. Children’s Studio – Cleaning arranged.
- v. Replacement Thermostat – Under way

10. CHALICE EXTINGUISHED AT: 1:46 p.m.