

OUUF BOARD OF TRUSTEES MEETING MINUTES

September 16, 2018

Present: Dianne Whitaker, Sylvia Watkins-Castillo, Dave Large, Susan Kowitz, Jim Casey, Elinor Tennyson, Ren Garypie, Don Hatler, Elaine Webber

Absent: Greg Sensiba, Rose Prestipino

CALLED TO ORDER: 12:33 PM and the agenda was approved.

1. SECRETARY'S REPORT: Dave. The minutes of the August 26 Board meeting, the August 26 executive session were approved without amendment.

2. TREASURER'S REPORT: Sylvia.

- a. She is working on the job description for the Treasurer position.
- b. Income remains above budget (159%) as do expenses (115%)
- c. She is still working on obtaining a minor's work permit.
- d. Notices will be sent to those who are behind on fulfilling their financial pledges.
- e. She is working on material for next week's Board budget meeting.

3. Well Report: Don Hatler:

- a. He has contacted county and state authorities and has talked with four engineers and a well driller.
- b. Integral pumps thinks we are in serious danger of being without water, since sucking air into the pump may cause it to burn out. If that happens we would lose water and also our well-driven fire protection sprinkler system for at least several weeks.
- c. Kelly well drillers feels that the risk is not that high since the rainy season is coming and that will raise the aquifer level.
- d. The Board decided last meeting to proceed with getting an engineer's report with the anticipation of immediately moving from there to drilling a new well. Don suggested proceeding with the drilling as that does not require a permit or study. That might be completed in 2-4 weeks. He suggests that we also proceed with Northwest Water Systems for the study we will need to activate it. NWS will do it for a \$3500 flat fee.
- e. We will be downgrading from a Class A to Class B system as that is more appropriate to our situation.
- f. After discussion, the Board reaffirmed its decision to proceed on the well replacement project.
- g. The treasurer's report, including the well report, was approved.

3. COORDINATOR'S REPORT: Elinor.

- a. Storage shed: After discussion, the Board elected to delay any action on purchasing a storage shed. Susan suggested there may be options for volunteer labor and construction.
- b. We will explore other options for storing the Homeless Connect boxes, once sorted.

4. NOMINATING COMMITTEE: Susan: They have people identified for all Board positions, but have an opening unfilled on the Nominating Committee for next year. We set the date for the annual meeting as December 9. The Board also decided to present a preliminary budget and pledge opportunity to the congregation on October 21, which is a potluck Sunday. We will separately have a fund request for the well fund before the pledge potluck.

5. The Board discussed whether or not to offer a safe storage of life-critical information at the church. We have a blank 9-page form that could be used for the purpose. Susan will check on the cost print the forms.

6. SUNDAY SERVICES: see executive session minutes

7. OUTREACH: The Board approved Jim and Dana Casey as members.

8. SOCIAL JUSTICE: The Board decided affirm the decision of the committee that this Fellowship should not be donating money to other organizations, but rather inform the membership of opportunities to do so directly.

9. CHILDREN'S RE: no action items.

10. LIBRARY SIGN: Dave was authorized to modify the sign on the library door to add "quiet library use" in addition to meditation as acceptable uses for the library room in the hours preceding Sunday services.

Additionally, it was suggested that Geri might find ways to publicize the library so members are aware of its resources.

11. NEW KEY LOCKBOXES: There has been an ongoing problem with people not scrambling the key code when the door is locked. The Board decided to change the code as it has been left unchanged too long and has been too widely distributed. We will combine a tutorial in re-locking the key safe as part of getting the new code.

12. COMMITTEE REPORTS: The Board decided that committee reports are made to the Board and not to the membership and thus will not be posted.

13: BYLAWS: Ren: He pointed out that we do not have a Covenant of Right Relations as referenced in the bylaws. He will look on the UUF website to see if there is one that can be used. He was further requested to search the bylaws to make sure that all the references to Membership are consistent.

ADJOURNED: 1:47 PM

D.Large, secretary

Note: When the minutes say "the Board approved" or equivalent words, it indicates that the matter was moved, seconded, and approved by a majority of Board members attending the meeting.