

OUUF BOARD MEETING MINUTES

Via Zoom

August 16, 2020

Board Members Present: Dianne Whitaker, Joan Cotta, Dave Large, Don Hatler, Ren Garypie, Sandy Goodwick, Kitty Hawks

Non-Board Members: Serena Mylchreest, Elinor Tennyson

MEETING CALLED TO ORDER: 1:00PM

1. **AGENDA:** Agenda amended to include PUD electric meter removal under old business.
2. **SECRETARY'S REPORT:** The July Minutes were approved as written.
3. **FINANCE DIRECTOR'S REPROT:** Don Hatler
Year-to-date we are ahead of budget. We are spending what we are taking in. We should be \$15,000 to the good at year end. Financially we are very stable. We do need to deal with surplus monies, and this is addressed as an issue later in the meeting.
July financials were accepted by the Board.
4. **COORDINATOR'S REPORT:** Elinor Tennyson
A. list was made of building maintenance and repairs from the energy survey audit and sent to Board members. Priorities were shown with #1 and #2 issues as immediate.
Bids from two licensed and bonded firms will be received next week.
Motion made and approved to authorize Elinor to proceed with items \$500 or less.
Detail of work for item/s to be run by Don, Seri and Dianne.
5. **COMMITTEE REPORTS:**
 - A. Sunday Services:
According to the UUAM Amanda Aikman as an ordained minister should be paid \$300 for a live service. Bob Nuffer also feels Joseph Bednarik and Bruce Bode should be paid \$300. Joe Rettenmaier would be paid \$225 as he is not an ordained minister.
Board approved the increase to \$300 for Amanda Aikman, Joseph Bednarik and Bruce Bode and payment of \$225 to Joe Reittenmaier.
 - B. Membership: not active
 - C. Social Justice: Free Food Pantry planning meeting via Zoom is set for Monday morning. Joan mentioned putting a notice in the bulletin and newsletter about Indivisible Sequim Get Out the Vote efforts.
 - D. Hardscape: Landscape: Elinor extended an invitation to the two outside groups who are using the facility to help themselves to the veggie garden produce. Both groups sent thanks.
 - E. Children's RE: Planning to do a tie dye session. Elinor will check to see if they will be using the Fellowship or meeting elsewhere. Sandy mentioned it is very hard to expand attendance without knowing the parents. At this point in time it isn't possible to reach out and grow.

OUUF BOARD MEETING MINUTES

August 16, 2020

Page Two

F. OUUF Care Team: Dianne mentioned the team is actively reaching out to people, but they are not holding meetings. Sandy will contact Jean Stratton to see if a meeting can be arranged. Cynthia Green is continuing to send out homemade “care cards”.

6. OLD BUSINESS:

A. Employee salaries: Board approved continuing to pay staff salaries

B. PUD meter removal. Dave Squier is still waiting for second bid and the concern is that we may lose the first bid if we wait any longer.

Board approved authorizing Dave Squier to accept first bid to proceed. This bid was approximately \$600.

7. NEW BUSINESS:

A. Investing Cash on hand:

Don Hatler suggested putting excess money into Vanguard Mutual Funds. The Fellowship has close to \$200,000 in cash on hand. After some discussion the Board approved taking approximately \$100-150,000 of excess funds and initially placing in a money market account then further discuss which investment vehicles we wish to use. It is noted that both Dave Large and Ren Garypie expressed caution regarding investment options which are not insured and thus might lose money.

B. Establish a Long-Range Planning Committee/New Building Committee:

As discussed at the Board Retreat, a committee should be created to deal with new building construction. Planning includes many issues including energy, insulation, slab or foundation, size of building, etc. One determining factor will be available parking. It was agreed to have select persons on the initial committee, preferably persons who have a background relevant to the issues. Don Hatler will take the lead and get people together. The following people were suggested as part of this committee: Dave Large, Dave Squier, Greg Sensiba and Joan Cotta.

Discussion to include the congregation for feedback: It was agreed to wait until the basics have been determined then open to others for feedback. This will allow people involved in religious education, social justice and other areas to be involved. The December congregational meeting would be a good time to reach out to members.

C. Agreement made to post the energy audit report to the website.

MEETING ADJOURNED: 2:00pm

Submitted by:

Elinor Tennyson

Administrative Coordinator

NOTE: When the Minutes say “the Board approved” or equivalent words, it indicates that the matter was moved, seconded, and approved by a majority of Board members attending the meeting.