

## OUIF BOARD MEETING MINUTES

Via Zoom

September 20, 2020

Board Members Present: Dianne Whitaker, Joan Cotta, Dave Large, Don Hatler, Ren Garypie,

Board Members Not Present: Sandy Goodwick, Kitty Hawks

Non-Board Members: Serena Mylchreest, Elinor Tennyson

### **MEETING CALLED TO ORDER:** 12:58pm

1. **AGENDA:** Agenda amended to include moving money from gardening account to little free pantry account under new business.
2. **SECRETARY'S REPORT:** The August Minutes were approved as written.
3. **FINANCE DIRECTOR'S REPORT:** Don Hatler  
Revenue continues to fall. Missing the Sunday cash/plate contributions. Cautiously optimistic we will finish the year revenue ahead of expenses.

Motion made and approved to increase the amount of checks written requiring two signatures to \$1500 from \$500.

Vanguard account – need more signees on account. Don is one and Joan Cotta will be the second person, we may need another.

4. **COORDINATOR'S REPORT:** Elinor Tennyson  
Motion made and approved to move ahead with maintenance issues as listed on audit report.

Motion made and approved to accept revisions to the Personnel Policy Manual and to delete the category of casual/temporary employee.

### 5. **COMMITTEE REPORTS:**

**Sunday Services:** Submitted by Elinor Tennyson

Recommendation from committee to open the sanctuary for Zoom Sunday service was discussed. Attendance would be no more than 10 persons and with strict Covid-19 guidelines. Elinor will handle the event.

**Membership:** Submitted by Elinor Tennyson

We are averaging 45 persons attending Sunday Zoom service. The first 3 months before shutdown we averaged 54 (Jamal brought in a record 71). New Zoom invite requests: June 7-Sept 11 = 30, an average of 10 month. Some of these are out-of-area people. There are probably 15 or more members who are not "Zooming in" or have problems joining on Sundays. Some of these people may be able to join at the Fellowship Zoom service.

**Social Justice:** Not meeting

**Care Committee:** Submitted by Elinor Tennyson

Jean Stratton has distributed a list of 36 members from the OUIF roster who may appreciate a personal telephone call. George Stratton is calling the men (there are only 7). Jean feels the calls need to be made every two weeks at a minimum.

Cynthia is sending an average of 30-40 care cards a month, mostly homemade.

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**Landscape Committee:** Submitted by Elinor Tennyson  
Seri and Mark donated a compost barrel and the committee will maintain it.

Rose suggested getting an outdoor patio heater for small groups to meet. Rose priced at Co-op and only propane would be available at a cost of \$250.00. If there appears to be a need perhaps an indoor/outdoor electric unit could be obtained (which would be economical to purchase and run). We could even use it indoors for small groups rather than turn up the building heat.

**Children's RE:** Dianne Whitaker  
Julia Buggy made a verbal report during the Sunday service.

Below is from an email sent earlier from Julia:

Packets are being sent to families using the MessyChUUch information. Just wanted to let you know what RE is up to. I have been putting together take-home kits for 8 families and 16 kids. A welcome letter was sent for the first 5 weeks of our program. I will write up a summary for the weekly as well as inviting members to play First Principle Bingo with us on October 4. We have been meeting weekly on Sunday before the main service and then transition over. Many of our families can not join on zoom so this gives them a way to stay connected and hopefully share some pictures with us of how they can do church at home with or without us on Sundays. They can fit it into their schedule wherever it fits that week.

## 6. **OLD BUSINESS:**

**Employee salaries:** Board approved continuing to pay staff salaries.

### **Establish a Long-range Planning Committee/**

**New Building Committee:** Don Hatler

Don made a list of questions and presented to people who would be on the committee. Working hard to address questions such as, how many people and revenue do we expect in five years? Will set up a meeting in person rather than via Zoom.

**Little Free Pantry:** David Large

Dianne Wittaker, Susan Harris and Dave Large have purchased and donated items. Shelving was set up in the gardening shed to store canned goods and items that would not attract rodents. Proposal to set up two shelving units in the sanctuary between the sanctuary and COBS closets was discussed. If items attract rodents, Dave will build an enclosure to keep them out.

## 7. **NEW BUSINESS:**

Discussion to move unspent funds from the gardening account to the little free pantry. It was decided to leave funds in the account. Money may be spent next year for plants, etc.

**MEETING ADJOURNED: 2:03pm**

Submitted by:  
Elinor Tennyson  
Administrative Coordinator

NOTE: When the Minutes say "the Board approved" or equivalent words, it indicates that the matter was moved, seconded, and approved by a majority of Board members attending the meeting.