

## OUIF BOARD MEETING MINUTES

Via Zoom  
October 18, 2020

Board Members Present: Dianne Whitaker, Joan Cotta, Dave Large, Don Hatler, Ren Garypie, Sandy Goodwick

Non-Board Members: Serena Mylchreest, Elinor Tennyson

**MEETING CALLED TO ORDER:** 1:00pm

1. **AGENDA:** Accepted as written.
2. **SECRETARY'S REPORT:** The September Minutes were approved as written.
3. **FINANCE DIRECTOR'S REPORT:** Don Hatler  
Monthly revenue and expenses are as expected, and we have a positive balance year-to-date. The budget for this year gave us a \$15,000 surplus and it should remain through the year. The application for the Vanguard account is ready to be submitted. Seri and Don will work on a preliminary 2021 budget together and run by the Board for the December Congregational Meeting. We need to keep in mind that we will no longer receive the large donation as in past years.  
The Board approved the September 2020 financial statements as presented.
4. **COORDINATOR'S REPORT:** Elinor Tennyson  
Dance for Balance team requested permission to use the facility for light exercise classes. Their prior funding was canceled due to Corona-19 and they are currently seeking new sources. Due to the lack of funding they asked for a fee reduction. There will be limited in-person attendance (1 participant/300 sq. ft) and the class will be on Zoom.  
The Board approved allowing the group to access the facility on a no-fee basis until funding is obtained.
5. **COMMITTEE REPORTS:**  
**Sunday Services:** Submitted by Joan Cotta  
Speakers are set for the rest of the year. The committee will try to have more formality setting up the services.

**Membership:**

The Board approved LauraLee Wadsworth and Scott Johnson as new members.

**Social Justice:** Not meeting

**Children's R.E.**

Harmony was told \$95 expense for music recording software will be covered by the President's Fund.

**Care Committee:**

The Board approved Jean Stratton as chair for the next year. Concern was expressed that this committee should have monthly meetings and be more cohesive. Dianne Whitaker will work with Jean after the first of the year when Dianne will be handling membership.

**Nominating Committee:**

Full slate of people running. Ballots will be emailed and/or USPS mailed to members.

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## 6. **OLD BUSINESS:**

**Employee salaries:** Board approved continuing to pay staff salaries.

**Establish a Long-range Planning Committee/**

**New Building Committee:** Don Hatler

No update.

**Little Free Pantry:** David Large

The pantry is being used by families and others. It is a positive that trash is being put into the trash container. Money donations go into a separate account. Susan Harris is working on establishing a GoFundMe page and marketing.

## 7. **NEW BUSINESS:**

Several persons expressed concern having persons inside the Fellowship drinking and eating which means they may not have their face mask always in place. Even though Washington Covid-19 Phase 2 allows food and drink indoors with guidelines, it was agreed to post signage suggesting food and drink be consumed outside of the Fellowship interior.

Congregational Meeting will be held December 8<sup>th</sup> via Zoom.

Establishing an Arts and Décor Committee with Pat Dusel as chair was approved.

Chalice Lighter's Grants are available and OUUF qualifies to apply. Dianne Whitaker will write a newsletter post asking for options for Board determination of priorities.

**MEETING ADJOURNED:** 2:04pm

Submitted by:

Elinor Tennyson

Administrative Coordinator

NOTE: When the Minutes say "the Board approved" or equivalent words, it indicates that the matter was moved, seconded, and approved by a majority of Board members attending the meeting.