

OUUF BOARD MEETING MINUTES – REVISED

SUNDAY, MAY 26, 2024

Board members in attendance: **Rose Prestipino (RP), Patty Eaton (PT), Greg Sensiba (GS), Dianne Whitaker (DW), Emily Beals (EB), Ken Nielsen (KN), Dave Large (DL)**; Non-board members in attendance: **Robin Trent (RT)**

ACTION ITEM

COMPLETED ACTION ITEM

REVISED TEXT

1. CHALICE

Opening at 12:31pm.

Welcome Dave Large to the Board

Reading by UUA Pres. By Patty Eaton

Check in

2. AGENDA

Vote to approve revised agenda for 05/26/2024

DW moved

GS seconded

Motion carried

3. SECRETARY'S REPORT

Vote to approve minutes from 04/28/2024

DW moved

PE seconded

Motion carried

4. FINANCE DIRECTOR'S REPORT (GREG SENSIBA)

GS – rev 52% of budget for 2024. expenses are 32% for the year 202

GS – no mid-year budget review by fellowship

GS will talk to accountant about issues with budget reports

RP – new accountant will continue to provide current reports or reduce the number of reports. Let Greg know if we don't need all the current reports.

RP – increase the credit card limits to \$1000 and two others at \$500 limit

DW finance director card at \$1000 and two others to \$500

PE moved to authorize increase on three credit cards

DW seconded

Motion carried

DW moved to accept finance director report

PE seconded

Motion carried

5. ADMIN'S REPORT (ROBIN TRENT)

a) Sunday Services Information

DW - Each Service leader calls the speaker for their week to get the title and description for the service. This call is made two weeks before their assigned week.

6. Committee Reports

CRE

RP – hired Yara Avery. Need her paperwork. 1.5 hours. Evan is 3.0 hours. Yara wants to buy cubbies.

RP - Get estimate from Yara. Emily will donate cabinet for children's stuff for the Library.

EB – decorum when children come into the Fellowship

RP – will have this conversation with Yara and Evan

RP to talk to Penny Burdick - Bring up not reading author and illustrator to kids

Landscape/Hardscape

RP - Committee needs help.

RP - Will put announcement in the newsletter.

7. OLD BUSINESS

Board Portfolio Updates

a) Dianne Whitaker– Sunday Services, Care Team, Tech Team, Little Free Pantry

No updates

b) Emily Beals – Green Sanctuary, Membership, Social Justice

Member definitions:

See email text for red changes

Friends are not voting members

EB – if you have not signed the book, you are not a member.

RP – if old pledgers but not in the book, grandfather them in as a member

DW some people didn't want to be members, but they pledged. *“A member signs the book and can vote and be counted in UUA count. If you are not interested as that we put you down as a friend and appreciate your pledge and participation. Friends do not vote and do not get magazine from UUA”*

DL – friend was trying out before joining, then you join

EB – will talk to people on the list to see if they want to sign the book in order to be member and bring info back to the board

Liberal Religious Path is good book to understand UU

Ken wants to buy copies and bring to the church to give to visitors, retreat, or in classes.

RP – says Membership has a budget

EB – RE committee organized for adults. And use the book as part of that to resurrect RE program.

PE – board can appoint a committee chair, but cannot set up a committee

EB – can Dave **lezzi be paid for setting up for Sunday Services**

DW – his service is his contribution

EB – how are board member replaced? Does the board chair have the prerogative to appoint a new person.

RP – sent out an email for board to approve it

c) Greg Sensiba – Endowment, Little Free Pantry, Building Maintenance

d) Ken Nielsen -- Membership, Sunday Services, Social Justice, Arts & Aesthetics

No updates

e) Julia Buggy -- Children and Adult Religious Exploration, Interfaith, Sunday Collection

RP – Julia resigned last month. Not determined if DL will take this up

DL – said he can liaise with new building committee

f) Patty Eaton -- Communications, Membership, Strategic Planning,

PE – Announce she is stepping down from the Board. Thank you to everyone.

RP – Thank you to Patty for contributions in many areas of the Fellowship.

Pledge Committee

Legacy committee – did presentation for the Board. Leverage strategic planning for legacy giving

Annual legacy award and **each year in December** board votes on this to whomever is giving to the fellowship

Communications

Good job on website, will be website project manager until its done.

- g) Rose Prestipino -- Administration, Building Fund, Personnel, Picnic
BBQ Event

Building Fund

RP – moving forward with informal meetings and do a strategic plan.

Picnic – Sig is not working on picnic

DW – if we can't get picnic organized, just do a regular potluck

RP – have pianist and the children of the fellowship lined up, maybe have Tom Massy's artwork on easels

7. NEW BUSINESS

- a) Auction Committee request

Thank you to Vicki Sensiba

- b) Bylaw change 1 - Responsibilities

Each Trustee shall act as a liaison to one or more committees and functions. The purpose of the liaison is to collaborate with and support committee chairs and any paid employees.

RT – add to agenda DW vote on this next month, June 2024.

- c) Delegate for UUA GA

EB – to write text for newsletter

- d) Roster inclusions

RP – currently members and employees

DW – some attendees have been put on the roster.

EB – member, honorary member, or friend – give a verbal ok to be put onto the roster because it is published. Contact the person before removing their name. Update the list yearly. Membership provides to Admin and the Admin updates the roster.

DW – all people get roster from admin

DL – add fellowship info to the top of the roster

RT – add fellowship contact info to roster list

EB – EB and Jean Stratton will call people to update the list for phone, address, email

8. CHALICE

Move to adjourn the meeting.

Adjourned at 2:10 pm

DL moved

DW seconded

Motion carried

Please send additions, questions, or corrections to Rose Prestipino at roseprestipino@gmail.com.

OUIF Board Reports for meeting on 05/26/2024*

Finance Reports

Separate document (see email from Admin)

Sunday Services

Prepared by Bob Nuffer

The Sunday Service Planning Committee met on May 12, 2024. We have decided to invite Julia McKenna Blessing to speak at a future service so that we have another local preacher available for fill ins when someone scheduled is unable to speak. Bob will contact Lynn Ungar and invite her to speak to the Fellowship again. The committee sends huge kudos to Matt Mahowald who has written a software program to aid in staying on task with slides and other media during the service. We endorsed the shift of announcements to the back of the Order of Service. It allows the worship service to flow more smoothly.

Membership

Prepared by Emily Beals

- 1) We have revived the tradition of welcoming new members by conducting a 'welcoming ceremony' during the Sunday service. Deborah Homan was welcomed on May 19, 2024, and presented with a chalice pin as a commemoration of the event. Membership book signing followed the service.
- 2) We are beginning a practice of adding interesting UU history/newsworthy info. at the bottom of the Announcements page when there is space.
- 3) We will now have a Greeter and a Visitors Host on Sundays to be sure guests have name tags and are welcomed after the service. We will be giving visitors an updated copy of our OUIF brochure and bookmark citing 10 reasons to become a UU. In addition, those who sign the visitor log will get a follow up email or phone call and an invitation to chat over coffee from a member of the Team.
- 4) We are reviewing our Membership Categories and will ask the Board to consider revising them. See attached.

Membership Categories 2024

I. Those Considered as Members

The OUUF Bylaws state as follows:

Article III Membership

Section 1 - Qualifications:

#3 Sign the Membership Book

Following research in the Membership Book, the following persons are currently pledging but have not signed the book:

Florence & Michael Bucierka, Jean Stratton, Sharon Taylor, Steven Landess, Marilyn Nelson, Mike Shonsey/Kathy Jenkins, Cyndi Ross, Dorothy MacEachern.

(This membership book began in 2004. Members prior to then would not have had a book to sign.)

QUESTIONS:

1) Are they voting members if they have not signed the book? Bylaws state that book signing is a criteria of membership.

2) How should the Board resolve the situation? Grandfather them in? Talk to each person/couple and invite them to sign? (Some of these folks have been considered members for years)

II. Those Considered 'Honorary Members'

Article III Membership

Section 3 Honorary Members

"It is recognized that some members, after years of active participation, may no longer be able to **contribute** or engage in Fellowship activities. The Board may designate these persons as Honorary Members. As such they will be allowed to vote but will not be counted for UUA dues.

QUESTIONS:

-2-

1) What is the interpretation of the word **contribute** in the above text? Does it mean contribute financially? The Bylaws state that members must make a financial or service pledge in order to be considered a member. **We are asking the Board for clarification of the word 'contribute' and clarification** as to whether these honorary members can vote but not be financially contributing members.

2) Who are the current 'honorary members'? Is there a written record of their names?

III. Those Considered 'Friends'

Article III Membership

Section 5 The 'Friend' Designation

"The Fellowship welcomes as friends those who sympathize with, and refrain from

behavior that seriously impedes the purposes of the Fellowship, but who are not members.”

QUESTIONS:

- 1) Is there a written record of persons in this category?
- 2) This category appears quite loose and is confusing when attempting to understand who the actual members are as opposed to ‘friends.’ The membership committee is meeting on 5/24 and will decide whether or not to suggest eliminating this category. A more understandable approach to understanding membership is that a person is either a member (including honorary) or not a member.

IV. Criteria for being on the Roster

There are many more names on the Roster than there are current members. Some are no longer participating members of the Fellowship.

- QUESTIONS:
- 1) What is the criteria for getting one’s name added to the Roster?
 - 2) Should it be for “Members Only”?
 - 3) Should there be a designation beside the name indicating the person is a member? Previous Rosters have that designation.

CRE

Prepared by Julia Buggy

Landscape & Garden | Hardscape

Prepared by Lou Foldoe

Maintenance of the grounds is proceeding as needed except for the parking lot

Planting beds are being worked up and developed

The growth of the rain garden is proceeding faster than expected

Three juniper shrubs have been planted along the neighbor’s property

The Committee requests help with weeding the parking lot as it takes much effort to keep it clear

Care Team

Prepared by Cynthia Green

LFP

Prepared by Vicki Sensiba

FOOD

Food usage continues to be generally heavy.

BUDGET

End of April balance was \$16,970.60. April specific income and expenditures still being calculated.

OTHER ITEMS

As a result of last month's theft, both dry boxes have been secured to the long wooden boxes. It would be impossible to remove them without destroying wooden box and the dry boxes! We also expect to have a steel screen door installed within the next couple of weeks.

Green Sanctuary Team

Prepared by Emily Beals

We were gratified by the number of people who attended our recent Climate Forum by Dr. Nick Bond, "The Changing Climate of the Pacific NW."

Our next Forum will be July 7, and feature Loni Grinelle from the S'Klallam Tribe speaking on Native Plants and their Medicinal & Culinary Uses."

Administrator Report

Prepared by Robin Trent

Website Updates

Working with new content and layout from Patty to update website. Desired Go Live is June 1.

Calendar type is small on newsletter and website

WiFi

Extenders installed. Recommend increasing internet speed and router.

Monthly Cost Breakdown of Astound Internet Service and Equipment

<u>Current, slowest speed available</u>	<u>Current, slowest speed available</u>	<u>October 2024 rate if we change nothing</u>	<u>One step faster speed</u>
Current Rate	Add a router	New Rates	New Promo rate, plus router
\$52.45 internet	\$52.45 internet	\$80.00 internet	\$69.95 internet
\$11.95 modem	\$15.95 modem + router	\$11.95 modem	\$15.95 modem + router
<hr/> <hr/> \$64.40	<hr/> <hr/> \$68.40	<hr/> <hr/> \$91.95	<hr/> <hr/> \$85.90

Facilities

The dance group that rents the hall has received a grant and will be donating \$2375 in 2024.

A renter has said that the sound bar does not seem to be working properly and they could not find the remote control for it.

Sunday Services Info

Currently updates have to be made twice to the website for the Service info that displays on the front page. Is there a way to get the Service Title and Description when a speaker is scheduled?

Announcements

Dianne has asked that the announcements she puts together are sent out with the Order of Service and Zoom link on Saturday mornings. I will need those announcements each Friday at 5 pm to do this.

**Other Notes:*

- The Endowment Committee does not submit separate report; may report under finance.
- The Nominating Committee typically reports annually not monthly.

Other Reports

Auction Committee

Prepared by Vicki Sensiba

Proposal from the
2024 Auction Committee

The Auction Committee met for the first time on Wednesday, May 22. While there is still a great deal to be “fleshed out,” the committee made the basic decisions necessary to continue on. We now seek the Board’s to concurrence to move forward with this framework.

The overall goal of the auction is, of course, to raise funds for the fellowship. However, we are also committed to using this as an opportunity for members of the fellowship to interact and offering an approach that makes as many people as possible feel included.

PROPOSED DATE: Saturday, October 16. Estimated 12:00 start time.

- Committee proposes to hold the auction as a separate event, where the focus is in the auction. We want to promote a fun, party atmosphere, by serving food and offering additional items via raffles and/or drawings.
- This date is currently clear on the OUUF calendar, and if approved by the Board, we will immediately reserve it.

SCOPE OF THE AUCTION:

In addition to OUUF members, the auction will be open to individuals who use our building for classes. We will also reach out to the Olympic B’Nai Shalom Havurah congregation and invite them to attend. Members are, of course, welcome to bring friends and family.

OTHER RELEVANT FACTS

- While we will, of course, accept a variety of items as donations, the committee wants to emphasize the importance of “in kind” donations of time and talents, e.g., fixing a meal, gardening, giving lessons for a hobby or gardening or running errands.
- The committee will explore possibilities for bidding to be done in person and on-line.
- OUUF committees will be encouraged to create gift baskets to be raffled off during the afternoon.
- The committee proposes that a limited share of funds be directed to the Little Free Pantry (LFP), which otherwise receives no direct funds from OUUF. We also believe that advertising that the auction will also benefit the LFP is a good fund raising tool.
 - o Pantry members will set up and manage a “50-50” raffle during the auction.
 - o The LFP Committee will create two gift baskets, one of which will raise funds for the fellowship; the revenue from the second will go to the LFP.
 - o The LFP Committee proposes that in the event the auction raises more than \$4,000, all funds over that amount will be split equally with the pantry.

