

OUUF BOARD MEETING MINUTES – FINAL

SUNDAY, JUNE 23, 2024

Board members: Rose Prestipino (RP), ~~Greg Sensiba (GS)~~, Dianne Whitaker (DW), Emily Beals (EB), Ken Nielsen (KN), ~~Dave Large (DL)~~; Nels Peterson (NP). Non-board members: ~~Robin Trent (RT)~~

ACTION ITEM

COMPLETED ACTION ITEM

1. CHALICE

Come to order at: 12:37 pm

2. AGENDA

Vote to approve agenda for 06/23/2024

Motion Made	DW
Motion Seconded	KN
Motion Carried	

3. SECRETARY'S REPORT

Vote to approve minutes from 05/26/2024

Motion Made	DW
Motion Seconded	KN
Motion Carried	

4. FINANCE DIRECTOR'S REPORT (GREG SENSIBA)

Motion Made	KN
Motion Seconded	DW
Motion Carried	

5. ADMIN'S REPORT (ROBIN TRENT)

7. OLD BUSINESS

Board Portfolio Updates

- a) Dianne Whitaker– Sunday Services, Care Team, Tech Team, Little Free Pantry
- b) Emily Beals – Green Sanctuary, Membership, Social Justice
- c) Greg Sensiba – Endowment, Little Free Pantry, Building Maintenance

- d) Ken Nielsen – Membership, Sunday Services, Social Justice, Arts & Aesthetics
- e) Open – Children and Adult Religious Exploration, Interfaith, Sunday Collection
- f) Open – Communications, Membership, Strategic Planning
- g. Rose Prestipino – Administration, Building Fund, Personnel, Picnic
- h. Nels Peterson – Finance Committee, Landscape Committee Rep

The portfolio will not be used moving forward.

Motion Made	DW
Motion Seconded	EB
Motion Carried	

7. NEW BUSINESS

- Charges for memorials, weddings, and child dedications for non-members. Posting fees to website? Most people have been given a special rate and not the rate on the fee schedule. – Robin T.

Yes, RT to add these fees to the website.

Motion Made	DW
Motion Seconded	KN
Motion Carried	

- Does Chaplaincy need to be renewed?
No. \$200 fee is acceptable to Board.
Jean Stratton UUA certified chaplain.
- Budget Review line item?
Board will review budget in August with Finance Committee, which is under consideration to have it as a standalone committee: Greg, Dianne, Nels, Rose. To meet on August 10.
- Camera at front entrance? Put Off
- Pledge campaign
Short term committee, which is the Board members. Next priority.
- Cabinet for Zoom equipment
Plan to put it in the newsletter and take donations. Try to find someone to build it first due to cost.

8. CHALICE

MOTION TO ADJOURN

Motion Made	DW
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Motion Seconded	EB
Motion Carried	Adjourned at: 2:08 PM

Please send additions, questions, or corrections to Rose Prestipino at roseprestipino@gmail.com.

OUIF Committee Reports for meeting on 05/26/2024*

Finance Reports

Separate document (see email from Admin)

Sunday Services

Prepared by Bob Nuffer

The Sunday Service Planning Committee met on June 9, 2024. We worked on the draft Speaker Schedule for July and August. Paying Barry Andrews for travel to speak at OUIF was discussed and recommended. The committee discussed plans for the June 30 picnic and affirmed that it will begin at the usual Sunday Service time of 11am. There was an initial discussion about displaying the American Flag in the Fellowship Hall. Including it with Washington State Flag and the Gay Pride Flag was suggested. No recommendations were made as further discussion is needed. Service Leaders were reminded to announce that the message is being recorded for viewing by the children's teachers. A reminder of that practice will be listed in the Order of Service. The next meeting of the committee was set for July 21, 2024.

Membership

Prepared by Emily Beals

I. Friends Category

1. The issue of those pledging but not members has been researched and resolved.

An older membership book was located. Some have re-signed the current book and others choose to pledge/participate but not become voting members. Their names are as follows:

- Steven Landess,
- Marilyn Nelson (will contact her in July per Catherine Covert's recommendation),
- Mike Shonsey, Kathy Jenkins
- Cyndi Ross (indicated she's ready to become a member)

- Dorothy MacEachern
- Jolie Will

It is Membership Committee's recommendation that there needs to be a record of persons who are in this category to be kept by the Membership Committee.

3) Recommendation: The Bylaws be changed to read: The Fellowship welcomes as 'Friends' those who sympathize with the principles of UU, refrain from behavior that seriously impedes the purpose of the Fellowship, (new addition): 'who are currently pledging financial support and/or are actively participating in the work of the Fellowship but who do not choose to enter into full voting membership by signing the Membership Book.'

II. Criteria for being listed in the Roster

Membership Committee recommends that those names listed in the Roster are either pledging members for the current year or those in the Friends Category.

Recommendation: Roster updates will be made by the end of February of each year. Membership Comm. will communicate updated info. to Admin. who is responsible for distributing Roster.

CRE

Prepared by Open

Landscape & Garden | Hardscape

Prepared by Lou Foldoe

Care Team

Prepared by Cynthia Green

Reorganization of the OUUF Care Team

The Care Team now has four regular members:

- Cynthia Green, OUUF Care Team chair
- Catharine Covert, CT consultant
- Pauline Warren, Assistant to the Chair
- Dianne Whittaker, Board liaison

Care Team Meetings

*We have agreed to meet quarterly. Our first quarterly meeting will be held on July 9th for the purpose of finalizing the **OUUF Care Team Policies and Procedures** document and other agenda items.*

Current congregational concerns*S

- John Toppenberg
- Dani Casey
- Joyce Estep
- Jane Erickson (*currently living in her Sequim home*)

Ongoing Activities

- Provide services to OUUF members and friends as needed when available
- Keep our congregation updated on concerns through the OUUF weekly newsletter
- Continue to recruit volunteers as needed
- Submit any announcement to Dianne Whittaker to be added to the backside of the Order of Service as space allows

Recent Deaths

No new deaths that we are aware of since the last report

**Our policy is to publish information regarding concerns only with consent*

LFP

Prepared by Vicki Sensiba

FOOD

Food usage continues to be generally heavy.

BUDGET

End of May balance was \$13,564.10.

Green Sanctuary Team

Prepared by Emily Beals

There is a Climate Forum coming up July 7, led by Loni Grinelle from the S'Klallam Tribe. Her presentation will be about uses of native plants for food and medicine.

Administrator Report

Prepared by Robin Trent

Facilities**Window Cleaning**

Getting quotes for internal and external window cleaning.

Board gives OK to hire a vendor. Does not require a board motion.

External Lighting

Rose and Lou will come by church to see if light on East side is on at dark. Do they work only with the timer in the closet?

Front Door

Lou to look at adjusting door because the bottom won't always close flush.

***Other Notes:**

- The Endowment Committee does not submit separate report; may report under finance.
- The Nominating Committee typically reports annually not monthly.

Other Reports or Requests to the Board

Proposed Fee Schedule



Olympic Unitarian Universalist Fellowship

2024 Facilities Use Fees

Updated 3/23/2024 06/19/2024

Reserving Entity	Area	1-4 Hours	5-8 Hours	9-12 Hours	13-24 Hours
OOUF Member Activity	All Areas	\$0	\$0	\$0	\$0
OOUF Member sponsoring External Organization	Hall	\$45	\$45	\$45	\$45
	Friendship Garden	\$45	\$45	\$45	\$45
	Kitchen (addl fee)	\$15	\$15	\$15	\$15
External Organization or Individual	Hall	\$55	\$88	\$121	\$143
	Friendship Garden	\$55	\$88	\$121	\$143
	Kitchen (addl fee)	\$27	\$27	\$27	\$27
	Entire Facility (addl fee) (no other renters during your event)	\$35	\$35	\$35	\$35
Additional Charges					
Pianist	\$110/2-hour minimum, \$50 each additional hour				
Sound Tech/Wifi Tech/Mics	\$44 per hour, 3-hour minimum				
Chaplain Fee	\$200				
New Renter Application Fee	\$30				