

OUUF BOARD MEETING MINUTES

August 3, 2025

1. **Meeting called to order – 12:15 PM**
 2. **ROLL CALL – A Quorum was present**
 - Brian Berardo – At-large
 - Joan Cotta – President
 - Dave Large – At-large
 - Ken Nelson – At-large
 - Nels Peterson – At-large
 - Greg Sensiba – Finance Director
 - Dianne Whitaker – Assistant to President
 - **Guests:** Emily Beals, Elinor Tennyson
 3. **Lighting of the Chalice**
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EXECUTIVE SESSION CALLED

4. **APPROVAL OF THE AGENDA**
 - Modified to include a short Executive Session before reports
 - **Moved:** Brian B. | **Seconded:** Greg S.
 5. **APPROVAL OF JULY 6, 2025 MINUTES**
 - **Moved:** Brian B. | **Seconded:** Dave L.
 6. **APPROVAL OF THE FINANCE REPORT – Greg S.**
 - *See attached Finance Report*
 - Discussion: Little Free Pantry (LFP) tracked in separate general ledger account; slightly overspent on staff; revised budget planned.
 - **Motion to approve:**
 - **Moved:** Brian B. | **Seconded:** Ken N.
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PRESIDENT'S MESSAGE – Joan C.

- A volunteer (Nels P) will work with Joan to review and possibly revise the bylaws.
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7. **MEMBERSHIP – Emily B.**

- Several recent visitors prefer to be recognized as *Friends* rather than *Members*. Friends may pledge and be active without formal membership.
 - Proposal: Include both Friends and Members in upcoming Welcoming Ceremony (tentatively September) without distinction.
 - **Board supports the proposal**
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EXECUTIVE SESSION CALLED

8. MONTHLY REPORTS TO THE BOARD

(All written reports attached. Summary comments below.)

8.1. Communication & Music Director – via Elinor (telecon):

- Harmony continues weekly core tasks; absent due to personal family time (camping at Ocean Shores)

8.2. Capital Improvements – Dave L.:

- Michael B. asks Board for direction on proceeding with the building expansion project. Board requests he and Dave meet with the County to identify any potential concerns/problems and how to proceed.

8.3. Care Team – Dianne B.:

- Some persons unable to drive are interested in calling or sending cards.

8.4. Children's RE – Rose P.:

- CRE teacher was let go.

8.5. Landscape/Hardscape – Lou F.:

- Encouraged people to cut the dahlias.

8.6. Little Free Pantry – Vicki S.:

- Joan C. toured LFP workroom and was impressed.

8.7. Membership – Emily B.:

- See Section 7 above

8.8. Auction Committee:

- Event scheduled for October 11 (setup October 10).
 - Submissions of photos and ideas for auction items encouraged.
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9. OLD BUSINESS

- None
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10. NEW BUSINESS

10.1. Motion from Executive Session:

- *Motion:* Appoint Dianne Whitaker as Vice President Chair through December 31, 2025 (not explicitly outlined in bylaws but not prohibited).
- Dianne will step down as Assistant Finance Director.
- Elinor Tennyson will assume that role (4–6 hrs/month)
- **Moved:** Brian B. | **Seconded:** Brian B.

10.2. Sound Bank Update – Joan C.:

- Sound Bank account will remain open
- Transition to Citi Bank/Costco credit cards resolved prior issues.

Motion:

- Update Sound Bank checking account signature cards.
- New signers: Greg Sensiba, Dianne Whitaker, Joan Cotta
- Remove all former signers
- **Moved:** Greg S. | **Seconded:** Brian B.

11. FOR THE GOOD OF THE ORDER

- **Brian B.:** Roof replacement discussed; Board agrees it's best to act before failure
- **Ken N.:** Suggested sponsoring a local person or family in need

ADJOURNED: 1:03 PM

**Olympic Unitarian Universalist
Fellowship
Finance Report August 3, 2025
January - June, 2025**

	Jan-Jun 2025		
	Actuals	2025 Budget	50 of yr%
Total 4100 Pledges/Offerings	62,764	78,070	80%
4360 Rental Income	4,679	8,000	58%
TOTAL revenue	67,443	86,070	78%
Total 6100 Facilities Exp	13,868	24,053	58%
Total 6300 Administrative Expenses	8,683	20,665	42%
Total 6400 Staff Expense	24,850	43,700	57%
Total 6600 Program Expenses	8,348	15,287	55%
Total Expenditures	55,749	103,705	54%

OOUF Financial Assets

Sound Community Bank (Aug 1)	Checking	137,860
Vanguard (end June)	Investment	201,618
UUS Endowment (end June)	Endowment	155,580
TOTAL		495,058

MONTHLY REPORTS TO THE BOARD

August 3, 2025

ADMINISTRATOR REPORT – by Elinor Tennyson

Facility Use

- Spoke with potential facility user groups:
 - Friend of Bill's Overeaters Anonymous (newly formed, 3 members) will meet in the library for August and possibly longer.
 - Jazzercise group (well-established) is looking to hold two classes per week in the sanctuary; agreement not yet finalized. They have concerns about the flooring.
 - Met with Indivisible Sequim drama group to do live play performances. Will follow up.
- Users may need storage space for meeting materials. Available areas will be allocated and marked as needed.
- The Monday/Wednesday exercise class included a donation to the Fellowship when paying their monthly fee. Sent a note of thanks.

Human Resources

- Worked with CRE to terminate employment of the Lead Teacher, posted a free advertisement on Indeed, and forwarded 3 resumes received to date.
- Added Marea to payroll.

Facility Maintenance & Repair

- **Portable Main Door:**
The main door to the portable was difficult to open. Lou identified the issue and resolved it by re-tightening the screws.
- **Playset Update:**
Discussions continued with relevant individuals regarding playset maintenance and repair. Based on how the slide is used by the children, it was decided to keep it as part of the set and ensure it is securely anchored to the main structure. Kathy Gunn spent several days power washing, cleaning, and scraping the unit in preparation for repairs and donated wood for the repairs. A wood sealer and stain will be applied to the unit and two outside benches. A licensed, bonded, and insured handyman has been scheduled to begin the repair work on August 4th.

COMMITTEE REPORTS

Capital Improvements Committee

Chair: Michael Burcierka

NO REPORT

Care Team

Chair: Dianne Brant

- Jean Stratton and I gave rides to two individuals.
- Home visits we're done for several people.
- Calls were made by a number of us to check on the status of two people who had recently undergone major surgery.
- Hospital visits have been made to a recent surgery patient.
- New Care Team sub-group formed to make personal phone call or send a card to members

MONTHLY REPORTS TO THE BOARD

August 3, 2025

Children's RE

Chair: Rose Prestipino

Highlights:

- We had our second presentation by Candace Brower and her friend, the almost real brain, last Sunday. The kids were invited to draw some aspect of it. Felicity drew one by tracing the pink model and adding a girl looking at it. We learned that the brain follows rules like we need to do.
- We are looking at resumes to find a teaching assistant or teacher.
- Former lead teacher, Julia Buggy, is home recovering from surgery. She plans to be involved with RE as a recruiter later this year.
- Marea Denton, our art assistant, is being hired as an OUUF employee with added benefits

Green Sanctuary 2030

See "Social Action Network"

Chair: Emily Beals

Landscape/hardscape

Chair: Lou Foldoe

- We have a cutting garden now with a beautiful collection of blooming dahlias. Go by and check them out. They are by the pumphouse. Bring your scissors!
- Thanks to the faithful crew that works through the summer, the beds and indoor pots are in good shape. It takes extra watering and you will often see the crew pulling hoses around the grounds. Cyndy Ross manages the rain garden and it is growing well. She and her crew have worked extra hard to keep the weeds down.

Little Free Pantry

Chair: Vicki Sensiba

NO REPORT

Membership

Chair: Emily Beals

- Members of our committee continue to meet over coffee with visitors who sign the Visitor Log. Lately, most of those persons expressing interest prefer the 'Friends' category. We would like to include those persons in our Welcoming Ceremony, not designating whether they are friend or member. Is that OK with the Board? There is a welcoming ceremony being tentatively planned for September.

Social Action Network/Climate Action

Chair: Emily Beal

- Individual groups are working on their various topics as available. We will re-convene in September as a full committee. Kudos to the LBGQT+ group who participated in Pride Day both here in the Fellowship as well as the PA and Sequim communities.

NO MONTHLY REPORT:

Sunday Services Committee