

**OLYMPIC UNITARIAN UNIVERSALIST FELLOWSHIP  
BOARD MEETING MINUTES  
February 8, 2026**

1. Meeting call to order 12:30AM
2. Roll Call  
Emily Beals – At-large  
Brian Berardo – At-large  
Joan Cotta – President  
Ken Nielson – At-Large  
Dave Large – At-large  
Nels Peterson – Finance Director  
Diane Whitaker – Vice President

Guest: Florence Burcieka

Elinor Tennyson – Minute Taker

3. **Lighting of the Chalice**
4. **Agenda Approval** – Add under New Business – Immigration information cards for distribution

**Motion to approve the February 8, 2026 revised agenda.  
PASSED**

5. **Minutes Approval** –

**Motion to approve the January 11, 2026 Board Minutes.  
PASSED**

6. **Finance Report** – Nels P.  
See attached reports  
Nels reported we have excess funds right now and are in good financial shape. Michael B. is going to review the UUA Endowment fund and Nels P will be focused on the Vanguard fund.

**Motion to approve the Feb 8, 2026 financial report as presented.  
PASSED**

7. **President's Message** – Joan C.  
Quimper retreats discussed. Joan will get more info for the women's retreat

8. **Monthly Reports**  
(All written reports, additional comments noted below.)

**Capital Improvements Committee** – Dave L.  
See attached from Report to the Board

Discussed how the portable unit will be handled during new addition construction. Need to determine cost; is a campaign fund necessary: Immediate action – can portable be moved?  
Committee: Michael B; Dave L; Dianne B; Joan C; Nelson P.

**Motion made to have CIC Committee look into having a physical facility for the CRE program. Committee needs to look at the cost for moving or disposal of trailer in order to have the CRE program continue using an alternative meeting location.  
PASSED**

**Care Team** – Dianne W.

Dianne B has offered to be Chair with Dianne W as an advisor

9. **Old Business**

OUFF bylaw revisions – Dianne W

To be presented in March

10. **New Business**

10.1 Little Free Pantry (LFP) update – Florence Burcieka

**See attached**

**Motion: Beginning with the 2025 Silent Auction and continuing for all future events, the first \$5,000 in net proceeds from the Silent Auction shall be allocated to the LFP fund, with all proceeds exceeding \$5,000 distributed to OUFF general operating fund.**

**PASSED**

10.2 Discuss February 22<sup>nd</sup> Forum on immigration presented by Mark Nichols Clallam County Prosecutor. – Emily Beals

**See attached**

**Motion to approve having Mark Nichols speak at the February 22<sup>nd</sup> after-service forum. It is understood that this event would not be advertised outside of the immediate OUFF community.**

**PASSED**

10.3 **Motion to accept the following individuals as members with service in lieu of a monetary pledge: Daniel Parrish and Harmony Rutter.**

**PASSED**

10.4 Immigration/information cards – Joan C, Florence B

**Motion for OUFF to officially recognize under the SAN group the immigration project and provide the initial funding of 1,000 cards for \$100.**

**PASSED**

10.5 **Motion: To authorize the following individuals to conduct transactions on Vanguard mutual fund accounts: Joan Cotta, Dianne Whitaker, Nels Peterson, and Elinor Tennyson**

**PASSED**

10.6 OUFF Accounting Firm – Joan C

To improve financial accuracy at a reasonable cost, a CPA firm was contacted and a preliminary agreement on services and fees has been reached. The proposed fee is \$595 per month, with no QuickBooks software charge, resulting in an estimated annual savings of \$2,100. Services include additional account reconciliations and preparation of budget-aligned financial reports.

**Motion to hire Ascent Tax LLC and terminate the agreement with North Bookkeeping LLC, effective as soon as a smooth transition can be completed, with a target date of April 1, 2026.**

**PASSED**

10.7 Program director position – Dianne W and Emily B

**TABLED TO NEXT MONTH**

10.8 OOUF Rain Garden Certification Request – Submitted b Cyndi Ross  
**See attached proposal**

Ida Domazlicky is proposing that OOUF's rain garden and grounds be certified as a Wildlife Habitat through NWF. It is believed there is no cost other than a one-time \$25 fee. Ida has volunteered to pay for a sign to be installed in or around the grounds/rain garden.

**Motion to have Cyndi Ross proceed with Rain Garden Certification.  
PASSED**

10.8 Prairie Remnants Discussion – Nels Peterson  
**See attached information and pictures**

I've gathered resources that I would like to share. I would also be happy to take anyone that's interested to see two Prairie remnants that are within 50 miles of Sequim. One small piece is the Kah Tai Prairie Preserve at the Port Townsend Golf Course. The other is the Pacific Rim Institute acreage on Whidbey Island. If this proposal is approved by the OOUF Board, I'll do my best to support any project you choose to do. See attached information and pictures

**TABLED TO NEXT MONTH**

Adjourned – Time: 2:02pm